



THE ORIENTAL SCHOOL

CBSE Affiliation No.: 1031290

Patel Nagar, Raisen Road, Bhopal – 462001 (M.P.) India

Ph.: 7477084111, 7477064111



E-mail: sports.tos@oriental.ac.in

Website: www.theorientalschool.com

Ref: No : 26-27/TOS/03

Date: 20/05/2026

To,
The Principal
CBSE Affiliated School
West Zone



INVITATION FOR PARTICIPATION IN WEST ZONE TENNIS GIRLS (U-14, 17 & 19)

Dear Principal,

We are pleased to invite you to the CBSE West Zone Tennis Championship Girls (Under-14, 17 & 19), which will be hosted by our school from **25th June 2026 to 28th June 2026**. Please find the attached the invitation along with all the relevant details for the championship. We kindly request that you submit your team's entries by **15th June 2026**. Our school is committed to providing excellent hospitality and ensuring the utmost comfort for all participants. We will offer sumptuous meals and comfortable accommodations to make your stay enjoyable. We look forward to your prompt response and confirmation of participation by **15th June 2026**. Please find attached herewith the following: -

| S.No | Documents | Appendix |
|------|---|----------------|
| 1 | Invitation Letter | |
| 2 | Event related information | |
| 3 | Performa of Letter for sending consent of participation | Appendix 'A' |
| 4 | Arrival /departure report (travel plan) | Appendix 'B' |
| 5 | Team group photograph with Manager/coach (7x5 inches) duly attested by school Principal | Appendix 'C, D |
| 7 | General rules for Tennis | Appendix 'E |
| 8 | General guidelines for participating teams. | Appendix 'F |

For participation kindly go through CBSE sports website <https://cbseit.in/cbse/2025/Sports/Home/Index>

- Please send your consent and travel plan on or before 15th June 2026, so that necessary arrangement can be made for your stay at The Oriental School, Bhopal.
- Transport facility will be available at Bhopal Railway Station and ISBT Bus Stand, Bhopal only.
- Google Form link: <https://forms.gle/cXioPnvrAGfudy1X6>

Early response will be greatly appreciated.

Swapna A Aphale
Principal

EVENT RELATED INFORMATION

| | | |
|----|----------------------------|--|
| 01 | Tournament | CBSE WEST ZONE TENNIS GIRLS TOURNAMENT 2026-2027 |
| 02 | Tournament Dates | 25 th June 2026 to 28 th June 2026 |
| 03 | Reporting Time | 24 th June 2026 till 12:00 noon |
| 04 | Manager's Meeting | 24 th June 2026 by 04:00 pm |
| 05 | Eligibility Age Group | Under- 14(Girls) Born on or after 01.01.2013 Under- 17(Girls) Born on or after 01.01.2010 Under- 19(Girls) Born on or after 01.01.2008 |
| 06 | School Address | Patel Nagar, Raisen Road Bhopal Madhya Pradesh Pin: 462022 |
| 07 | Location | Near Anand Nagar, The Oriental Institutes, Bhopal |
| 08 | Organizing Secretary | Mr. Suresh Prajapati-7770847326 Mr. Navansh Kumar- 6206620128 |
| 09 | E-mail | sports.tos@oriental.ac.in |
| 10 | Website | www.theorientalschool.com |
| 11 | Information Assistance | Ms. Tanu Khambra -7477084111 Ms. Seema Jacob-7477064111 |
| 12 | Transport Incharge | Mr. Ashish Daman - 9343605410 |
| 13 | Nearest Railway Station | Bhopal Junction (Main railway station) |
| 14 | Nearest Airport | Raja Bhoj International Airport, Bhopal (14 Kms) |
| 15 | Transport Facility | To and Fro conveyance facility will be made available only from the Bhopal Railway Station and ISBT Bus Stand. Reception Counter will be available at Bhopal Railway Station at Platform No. 1. |
| 16 | Security Money | Participating teams of each school has to deposit an amount of ₹5000/- (Rupees Five Thousand Only) in cash at the time of arrival. It will be refunded only at the time of departure. Deduction will be done if any damage is done to the school property by participating Team. |
| 17 | Lodging & Boarding Charges | Rs. 500/- Per head per day (Including bedding) Morning Tea, Breakfast, Lunch, Evening Tea & Dinner will be provided from 24 th June 2026 to 28 th June 2026. Note: Please refer to point number 17 and 18 of Appendix F. |
| 18 | Accommodation | Accommodation will be provided to participating teams in the school premises. Teams will be responsible for their belongings. |
| 19 | Essential | All teams are requested to bring First aid box, lock & key, torch, school sports uniforms Kits & two school flags with two pipes of 6 ft. |
| 20 | Travel Plan | Please send your travel plan & consent letter on or before 15 th June 2026. |



Suresh Prajapati
(Organizing Secretary)
7770847326

CBSE WEST ZONE TENNIS COMPETITION 2026-27

*PROFORMA OF LETTER FOR SENDING CONSENT OF PARTICIPATION
(ON YOUR SCHOOL'S LETTER HEAD)*

To,
The Principal
The Oriental School
Bhopal 462001
Madhya Pradesh.

Subject: - Consent of Participation – **CBSE WEST ZONE TENNIS TOURNAMENT 2026-2027.**

Dear Sir/Madam,

This is to confirm that our school is going to participate in the **CBSE WEST ZONE TENNIS TOURNAMENT 2026-2027** being organized by your school scheduled to be held from **25th June 2026 to 28th June 2026.**

We shall be forwarding you the detailed entry/eligibility proforma so as to reach you by _____.

The original documents shall be submitted by the team Manager/ Coach at the time of reporting.

Team Information:

- No. of Girls _____ Age Group Under 14
- No. of Girls _____ Age Group Under 17
- No. of Girls _____ Age Group Under 19

Yours sincerely,

Principal

ARRIVAL/DEPARTURE REPORT*(ON YOUR SCHOOL'S LETTER HEAD)***Mandatory: To be filled in and sent to organizing School on or before 15th June 2026.**

Name of the School : _____

Affiliation no : _____

Phone Number(s) : _____

Complete Postal Address : _____

Email Address : _____

Name of the Manager : _____ **Mobile No.** _____

Name of the Coach : _____ **Mobile No.** _____

| | |
|---|---|
| Mode of Transport: Train/Bus/Air | |
| Arrival in Bhopal | Train Name: _____ Train No. _____ Date: _____ Time _____ |
| Departure Details | Train Name _____ Train No. _____ Date _____ Time _____ |
| Number of participants | Girls: _____ |
| Mobile No. of Manager/Coach | Male: _____ Female: _____ |
| Others (if any) | |
| You will be staying at...Please tick | School campus <input type="radio"/> Hotel <input type="radio"/> |

| Date | MEALS | | | |
|------------|-----------------|-------|-------------|--------|
| | (Nos. Required) | | | |
| | BREAKFAST | LUNCH | EVENING TEA | DINNER |
| 24/06/2026 | | | | |
| 25/06/2026 | | | | |
| 26/06/2026 | | | | |
| 27/06/2026 | | | | |
| 28/06/2026 | | | | |

Principal's Signature

School seal

CBSE WEST ZONE TENNIS TOURNAMENT 2026-2027**AGE GROUP UNDER- 14,17 &19(Girls)***(ON YOUR SCHOOL'S LETTER HEAD)***GROUP PHOTOGRAPH OF TEAM (U-)**

**GROUP PHOTOGRAPH OF TEAM WITH PRINCIPAL AND MANAGER/COACH
(7 x 5 inches duly attested by School Principal)**

Details of officials accompanying the team (maximum two).

| | | | |
|-----------|----------------------------|-------------------|---|
| 1. | Name of the Manager | Mobile No. | Photograph attested by the Principal |
| 2. | Name of the Coach | Mobile No. | Photograph attested by the Principal |

Principal's Signature

School seal

GENERAL RULES FOR THE GAME

1. CBSE Tennis Tournament will be played according to the rules and regulations of AITA, with modifications wherever applicable.
2. Each school can send one team, comprising of maximum four players, in both the age groups **i.e. under 14, 17 & 19 yrs., Girls category.**
3. The tournament at Zone level shall be played at Knock-out basis. In case the number of teams at Zone level is less, the tournament may be organized on league cum knock out basis.
4. All the matches shall be played as best of 13 (thirteen) games with six all as tie breaker. Semi-final will be played on “short set” basis and finals will be played on the best of three sets with tie-breaker rule, if necessary
5. The tournament shall consist of two single and one doubles event in both the sections . Two singles matches shall be held first and in tie case (one all) double will follow.
6. All the other participants shall be awarded with the Participation Certificates who actually come to play.
7. The decision of the referee shall be final.
8. Players must report 15 minutes in advance in proper kit for the match.
9. Players must be prepared to play more than one match in a day.
10. The code of conduct for the player shall be strictly observed on and off the field.
11. The school Organizing Zone level competition shall take a Group Photo of the teams that have qualified to participate at National level competition. The photo shall be signed by the host school Principal and forwarded to the school organizing next level of competition along with the original entry Performa.

GENERAL GUIDELINES

1. Participating schools are requested to send their confirmation by email latest by **15th June 2026**.
2. Teams are requested to inform the exact time of arrival to enable us to receive the teams at railway station, failure to which will lead to making of their own arrangements.
3. The Oriental School will provide accommodation to the registered terms in the school campus.
4. No team will be allowed to participate without Team Manager/Coach.
5. Participants are requested not to bring valuable items such as jewelry, mobile, camera, iPods etc., as use of these items in the campus is at their own risk. The school will not be responsible for the loss of it.
6. Boarding and lodging will be available from **24th June 2026** by Noon.
7. The participants must carry their Identity Cards at the time of the competition duly filled and signed by the Head of the Institution, valid for the current year. Participants of Class X / XII must carry IX / XI Class board registration cards respectively, XI Class students should carry their X Class mark sheet issued by CBSE and for other classes birth certificate issued by Municipal Corporation should be attached to ensure date of birth. All should be duly attested by the principal of the participating school with Unique ID no. given at online CBSE registration.
8. All the players should be within the particular age group as on December 31.
9. For Under-14 Categories born on or after **01/01/2013**
For Under-17 Categories born on or after **01/01/2010**
For Under-19 Categories born on or after **01/01/2008**
10. Protest of any nature should reach the Organizing Secretary and CBSE Observer in writing within 15 minutes of the declaration of the result. It should be accompanied by a fee of Rs.1000/- (Non-Refundable).
11. Teams have to report to the host school by 12:00 Noon on **24th June 2026**.
12. A Managers Meeting will be held at 04:00 pm on **24th June 2026**.
13. Teams without online registration and proper eligibility forms will not be allowed to participate in the competition.
14. **Mandatory Identity Verification & Venue Access:** The Oriental School deeply prioritizes the safety and security of all participants. To ensure strict identity verification and guarantee that entry into the venue is restricted exclusively to authorized players, the school will issue an official ID card to each participant. A nominal charge of up to **₹100/-** per player may be levied for the issuance of the same.
15. Consumption of non-vegetarian food, alcohol, tobacco chewing and smoking is strictly prohibited in the campus. Violators would be immediately asked to leave the premises/ meet.
16. Team manager will be responsible for the conduct of team on and off the field. Indiscipline by a team member will lead to disqualification and the team member may be asked to leave the premises immediately.
17. The Organizers reserve the right to debar a participant/ Team and Coach/Manager from the competition for unruly behavior/ interference in the smooth conduct of events.
18. An amount of **₹ 500/-** per day per person for the arrangements of the boarding, lodging & meals, should be paid to organizing school.
19. The participating schools will deposit payments against meals on full day basis and no part payment will be accepted. The participating schools must not insist for refund of part payment.
20. A security amount of **₹ 5000/-** (refundable) has to be deposited by each team on the date of reporting.
21. All the participating teams should carry their two school flags and other necessary kit, documents etc. as per the instructions of the CBSE.
22. The March past is compulsory for all the participating teams. They should be in their complete Sports Kit for the March past.
23. Team must report at least 20 minutes in advance in proper outfits & gear for the match.
24. You are advised to go through the CBSE Rules and Regulations 2026 related to the event.

25. Team members are not allowed to move around the school and in the school campus. All are expected to maintain decency and proper decorum.
26. Outsiders apart from escort teachers are not allowed to come in the school campus.
27. The school will not be responsible for any loops, illness or accident, which may occur during tournament.
28. The Team Managers and Coaches are supposed to stay with their teams.
29. The contingent should bring necessary clothing (according to the climatic condition of Bhopal) while mattresses, bed sheets & pillows will be provided by the school.
30. All participants are advised to carry their own mosquito repellants, Blankets, lock & key for safety.
31. The contingent must not cause damage to The Oriental School & Hostel Property. In case of any damage the participating team will have to bear the cost.
32. The team officials are requested to complete all the formalities and clear all the payments before their departure Certificates will only be provided after the NO-DUES clearance.
33. It is not obligatory on the part of organizing school to provide food/transport facility to school/teams making their own stay arrangements. Also, it is the responsibility of school/team staying outside to collect information in regard to matches/ fixtures/programs.
34. Every day last entry in the campus will be by 9.00 pm. After 9.00 pm no team members will be allowed to go out of the campus without permission.
35. The departing teams are requested to inform two hours prior from their departure to the Accounts Department for clearance of their accounts and for arranging the transport.

THE FOLLOWING DOCUMENTS ARE COMPULSORY ALING WITH THE ENTRY FROM.

- a) The following documents should be produced at the time for registration duly attested by the principal. The documents for verification in original should also be brought & shown if asked for.
- b) For class IX – XII student copy of CBSE online registration with photo.
- c) A bona-fide certificate issued by school with photograph duly signed by principal.
- d) Attested Identity card (UID) as specified by CBSE.
- e) Online print out of school team participation done on CBSE sports website.
- f) All the participating school must attach the proof of payment of Annual Sports Fee to CBSE (Rs. 10000/-) for the session 2026-2027.

NOTE: All the payments will be accepted in cash only. Online transaction or bank transfer will not be accepted.

Swapna A Aphale
Principal

Sonia Thakral
Managing Director

Timing for the Meals:

- Breakfast : 7:30 am
- Lunch : 1:00 pm -2:30 pm
- Evening Tea : 4:30 pm
- Dinner : 7:30 pm - 9:00 pm

ELIGIBILITY FORM FOR CBSE WEST ZONE TENNIS TOURNAMENT 2026-2027

AGE GROUP UNDER- 14,17 &19 (ON YOUR SCHOOL'S LETTER HEAD)

Name of the School : _____
Affiliation No : _____
Complete Postal Address : _____

Team Age Group : _____
Email Address : _____
Name of the Manager : _____ **Mobile No.** _____
Name of the Coach : _____ **Mobile No.** _____

| | | | | | |
|-----------|------------------------------------|--|---------------|----------------------|--|
| 1. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 2. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 3. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 4. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 5. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 6. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |

| | | | | | |
|-----|-----------------------------|--|--------|---------------|---|
| 7. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 8. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 9. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 10. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 11. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |
| 12. | CBSE Sports Registration No | | | | Affix passport size color photograph duly attested by principal with half signature on photograph and half on page. |
| | Player Name | | | | |
| | Father Name | | | | |
| | Date of Birth (DD/MM/YY) | | Class: | Admission No: | |
| | Aadhar No. | | | | |

IMPORTANT NOTE: The Date of Birth, Class of Study, Admission No, CBSE Registration No. should be personally verified from the school records before filling up the performer.

CERTIFICATE: It is certified that the above listed participants are bonafide students of our school and eligible as for the rules of CBSE for participation in invitation for participation in **CBSE WEST ZONE TENNIS TOURNAMENT 26-27**.

The records against each participant are correct as per our school records in photograph.

Kindly fill Google form link.

Principal's Signature

School seal